

JOB DESCRIPTION

Job Title: General Operative

Location: Dublin

Reporting To: Catering and Facilities Team Leader

Purpose of Job: To provide a general operative service to Focus Ireland projects, working as part of the Facilities Team.

Main Duties

1. To work within the frame work of the overall objectives of Focus Ireland.
2. To work as part of the Focus Ireland relief Catering and Facilities Team.
3. To provide cover where directed in relation to the projects
4. To attend staff meetings, monthly supervision, and team meetings as appropriate.
5. To participate in the worker development plan and Focus Ireland in house training.
6. To undertake any such duties as may arise from time to time in consultation with the project leader.
7. To follow Focus Ireland's Health & Safety policy and work in a safe manner.

Criteria

- Good demonstrable verbal and written communication skills.
- Ability to work alone, be self-motivated and work as part of a team.
- Proven previous experience in a similar role.

Desirable

- Primary food hygiene certificate
- Manual handling certificate
- Chemical handling certificate

