

JOB DESCRIPTION

Title:	Project Worker
Section:	South East Services
Project:	Carlow
Responsible to:	Project Leader
Primary Purpose:	To provide supports to households that are at risk of becoming homeless, or experiencing homelessness, in order to assist them to occupy accommodation and sustain independent living.

Key Responsibilities

1. To work within the framework of the overall objectives of Focus Ireland.
2. To work within the overall policies and procedures of Focus Ireland, inclusive of Health and Safety Policy
3. To work within the organisation's model and standards of best practise
4. To build professional relationships and work effectively with a wide range of agencies and professionals in the community and all sectors.
5. To work as a part of a multi-disciplinary / multi-agency service, ensuring statutory and support services are co-ordinated to meet the needs of the household. Adopt a strong and efficient case management team approach.
6. To work with an agreed number of households (20) to provide agreed appropriate programmes of support, according to the customers' needs.
7. To advocate on behalf of customers to other services.
8. To conduct assessments as well as develop, monitor and update care plans in consultation with customers. To contribute to the formulation of a customer's needs assessment and support plan utilizing the Focus Ireland policies and procedures, PASS system and keep up to date case work records.
9. To keep accurate records.
10. To develop community links with accommodation and service providers to ensure a collaborative approach in working with Focus Ireland's customers.
11. To provide one to one engagement, 'lone work' with households in remote locations and in people's homes. To perform to an intensive in-depth support model to agreed standards.
12. To report on Child Protection concerns as required.
13. To ensure customers are maintaining their tenancy / accommodation with particular focus on rent, maintenance, cleaning, anti-social behavior and managing inter-tenant disputes.
14. To attend and contribute to meetings and reviews as required, and follow up on any decisions made.
15. To attend team, sectional, divisional and any other organisational meetings as required
16. To adhere to the policies and procedures of the Focus Ireland, and to input into the development of new policies and procedures, as appropriate.

17. To engage in supervision sessions on a regular basis with the relevant Supervisor.
18. To participate in relevant training and development courses as agreed with the Line Manager
19. To be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to the attention of your Line Manager and/or Health & Safety Representative
20. To undertake such other duties as might be reasonably assigned from time to time in consultation with the Line Manager.

Focus Ireland is an equal opportunities employer

Criteria: Project Worker Wexford

Essential Criteria

- Relevant third level qualification at degree level in the area of social care i.e. youth work, social studies, addiction, psychology
- Full drivers licence and use of a car.
- 2 years direct experience in the social care field.
- A working knowledge and understanding of Therapeutic Crisis Intervention model
- Experience of working with customers who have co-existing conditions
- Excellent report writing and strong IT skills
- Ability to work well in a team environment, social care based or clinical disciplines
- Experience of working and liaising with other organisations
- Person needs to demonstrate
- Communication skills
- Knowledge and understanding of the complex needs of homeless and hard to reach customers.
- Ability to Plan and Implement Programmes
- Flexibility in approach to work